

MINUTES

of a meeting of the Executive Board held at the
Cophorne Hotel Newcastle, The Close, Quayside, Newcastle upon Tyne NE1 3RT
on Wednesday 21 June 2006 at 11.30

Present Suzanne Enright, Toby Bainton, Anne Bell, Jane Core, Vanessa Crane, John Hall,
Elizabeth Heaps, Alun Jenkins, Agnes Neligan, and John Tuck

Apologies Sue Roberts



Conferences, etc.

1 Meetings and conferences

Considered

- 1.1 Final preparations for the conference beginning in Newcastle later in the day

Agreed

- 1.1.1 That the Board's thanks be expressed to the conference planning team
- 1.1.2 That the telephoned approaches from Board members to Representatives should be continued until complete (all to be completed by 31 July)

Considered

- 1.2 Progress on arrangements for the conference to be held at the British Library, 28 November 2006 [Doc. 06/61 Rev.1](#)

Agreed

- 1.2.1 That the draft programme should be mounted on the website

Considered

- 1.3 The strategic planning meeting, to be attended by the Executive Board and chairs of groups, and to be held at the Møller Centre, Churchill College, Cambridge, on 15-16 August 2006

Agreed

- 1.3.1 That the agenda for the strategic planning meeting should include: a review of Group procedures as presented to the Annual General Meeting; the review of the Secretariat; multi-year financial planning; and an operational plan for the Executive Board

Considered

- 1.4 Progress on arrangements for the conference to be held in Birmingham in 2007

Noted that a venue was being sought through an agency



Company matters

2 Executive Board

Noted

- 2.1 That one nomination had been received for the office of Vice-Chair (Jane Core) and that the Secretary has circulated to Representatives a notice and ballot sheet declaring Jane Core elected unopposed

- 2.2 That Jane Core's election releases a further vacancy in the membership of the Executive Board, so that six vacancies are due to be filled by election

- 2.2.1 That the following have been proposed for election:

Michael Breaks	Nominated by Sheila Cannell Seconded by Jeremy Atkinson
Elizabeth Chapman	Nominated by Clare Jenkins Seconded by Mark Brown
Christine Fyfe	Nominated by Mary Morley Seconded by Pat Noon
Maire Lanigan	Nominated by Brendan Casey Seconded by Mary Nixon
Maxine Melling	Nominated by Sue Roberts Seconded by Kevin Ellard
Julia Munro	Nominated by Sue McKnight Seconded by Margaret Coutts

Agnes Neligan	Nominated by Marie Reddan Seconded by Beatrice Doran
Chris West	Nominated by Jeremy Atkinson Seconded by Anne Bell

2.2.2 That continuity of membership of Groups was an issue that would need to be managed in three years' time

3 Financial report

3.1 *Approved* SCONUL's financial statements in their final form, and a letter giving formal undertakings to the auditors in respect of the accounts for 2005 [Doc. 06/79](#)

Noted

3.2 The proposed budget for 2006 [Doc. 06/69](#)

3.3 The proposed 3% increase in the level of subscriptions for 2007 [Doc. 06/71](#)

3.4 That action would need to be taken, in relation to the contractual link between SCONUL staff salaries and those in the central offices of the University of London, following the University of London's implementation for the framework agreement for the modernisation of pay and grading structures [Doc. 06/77](#)



Strategic matters

4 Strategic communications and planning (05/170:1)

Considered

4.1 A paper from the Secretary on activities, developments and appointments [Doc. 06/72](#)

Noted

4.1.1 That Frances Norton had resigned (4 May) from the Working Group on Communications and Marketing

4.1.2 That Stephen Town had been appointed by the Working Group on Information Literacy to be its representative on the proposed steering group for the Information Literacy website under the joint auspices of SCONUL, CILIP, Eduserve, the HEA's Information and Computer Sciences Subject Centre, the Museums, Libraries and Archives Council and the Schools Library Group

4.1.3 That the following had been elected to the SCONUL Access Steering Group on 14 June

Josephine Burt (Open University)
Pam Clouston (University of Edinburgh)
Helen Cocker (LSE)
Oliver Pritchard (University of Sunderland)

4.1.4 That 2CQR Limited, D-Tech International Limited, EBSCO, Intellident Ltd, Talis and Wiley InterScience have all joined SCONUL as Corporate Members

4.1.5 That Glasgow School of Art had joined SCONUL from 1 July 2006

4.1.6 That Elizabeth Chapman, Deputy Director of Library Services, University College London, was appointed SCONUL Representative in place of Paul Ayris on 15 May

4.1.7 That Penny Holland was appointed Director of Information and Learning Services at University of Plymouth on 1 February

4.1.8 That following the resignation of John Collis, College Librarian, Rose Bruford College, Kate Davie was appointed College Librarian and SCONUL Representative on 4 May

4.1.9 That following the retirement of Frank Clements, Director of Information Services, College of St Mark and St John, Wendy Evans was appointed Head of Library Services, and SCONUL Representative on 1 September 2005

Agreed

4.1.10 That Anne Bell be appointed SCONUL's observer on the JISC Content Services Committee, at the invitation of JISC

4.1.11 That Paul Ayris (UCL) be appointed SCONUL's representative on the Board of the National Library for Health (subject to confirmation from that Board)

4.1.12 That Anne Mumford of the Standing Conference of Heads of Media Services be appointed to the Working Group on Quality Assurance

4.2 *Noted* an updated paper from the Secretary listing strategic issues by SCONUL, with notes on progress [Doc. 06/04 Rev.2](#)

4.3 *Considered* whether any strategic issues should be raised with CILIP, CURL, UCISA, etc.

Agreed

4.3.1 That SCONUL's draft response to the British Library's Content Strategy should be sent to CURL for information

- 4.3.2 That the Secretary should write to the European Commission supporting the survey and recommendations of the Frankfurt Group, *Survey on the impact of VAT on libraries and the market for scholarly communications* [Doc. 06/78](#)
- 4.3.3 That CURL Should be invited to join a small meeting to explore the implications for SCONUL (if any) of the recent merger of the Research Libraries Group and OCLC
- 4.3.4 That, following a meeting between Jane Core and Elizabeth Heaps with Helen Hayes, Chair of the Task Force for the proposed National Research Reserve, it seemed likely that SCONUL might be asked to name a representative (or more than one) to join the new standing group which would manage the project in succession to the current Task Force
- 4.4 *Noted* that a report from Mary Auckland on the review of the Secretariat would be circulated to the Board for discussion at its meeting in October, and that a summary of the issues raised in the report would be available for consideration at the Strategic Planning meeting on 15-16 August as part of wider discussion of the future of SCONUL
- 4.5 *Noted* that the redesign of the website was almost finished and that the new homepage would be shown to the conference

5 Minutes

Approved the Minutes of the meeting of the Executive Board held on 4 April 2006
[Doc 06/59](#) (previously circulated)

6 Thanks to retiring Board members

The Board expressed their thanks to John Hall, Elizabeth Heaps, and Agnes Neligan, who had completed their terms of office.

7 Dates of next meetings

Noted that future meetings of the Executive Board would be held at the SCONUL office at 10.30 on the following dates in 2006

15-16 August (SCONUL Strategic Planning meeting, Møller Centre, Cambridge)
Tuesday 3 October
Wednesday 29 November