

**Notes of meeting of SCONUL Task Force on Information Skills, Monday 4th
March 2002 at the University of Reading**

Present: Hilary Johnson (Convenor)
Helen Davies
Peter Godwin
Helen Hathaway
Jo Parker
Janet Peters
Stephen Town

Item 1 **Apologies:** Sheila Corrall, Deborah Bragan Turner, Martin Jenkins

Item 2 **Notes of meeting held on 14th December 2001.**
Accepted.

Item 3 **Report on Performance Measurement workshops**
ST reported that recently 5 workshops had taken place, with one remaining (Glasgow). The data from these together with that from the previous 3 workshops meant that over 30 groups had undertaken the exercise. Detailed analysis was yet to be completed but some common themes were emerging. The data will be input to Glasgow conference paper, the ACPI Performance Indicators Manual, and a possible session at the SCONUL Conference in April.

Item 4 **Report from 'Big Blue'**
HD reported. The project was now undertaking a series of case studies – 7 from HE and 3 from FE, chosen to illustrate a number of interesting features. These would be written up by the end of the month and will be published on the web.

The project has revisited the idea of models with a view to developing a practical toolkit.

A final report was due by the end of April. Work was continuing on the web site. Dissemination activities will include 3 regional workshops in May/June.

Item 5 **IT&InfoLit Conference**
Agreement to share papers/powerpoints beforehand so all will know what others doing.

Item 6 **Mosaic**
JoP reported that Mosaic was now complete. The OU internal QA people will be vetting over next 2 weeks and then it will be ready for inspection.
Course will start 8th May. So far there had been 78 reservations and 18 enrolments.
HH reported on the project at Reading for up to 20 students to be enrolled.

JaP reported on the reception by the SCONUL Executive Board to the proposal regarding Mosaic development. In fact the only option which had been endorsed was option 4, with the idea of SCONUL as a broker. The EB will nominate a representative to work with us – a ‘critical friend’ it is hoped – after the new membership is decided at the next SCONUL conference.

Item 7

ILT

HH reported on a Librarians’ Forum as part of ILT on 12 February. Good reception, and Sally Brown had attended. Ideas relating to ILT magazine/newsletter. A ‘scholarly’ paper could be submitted to ‘Active Learning’ or a newsy piece to the newsletter. (JaP offered to think about the latter).

Contribution to the ILT conference in June is also a possibility. (*NB subsequently found that conference papers oversubscribed*)
Matt Holland in Bournemouth involved – ST to follow up.

Item 8

Web pages

Need to decide how to proceed with SCONUL Task Force web pages. Perhaps best to use SCONUL template as a starting point but then link elsewhere. For internal documentation (e.g. notes of meetings) the SCONUL template will be sufficient, but for more imaginative use of web needs more by way of content management. **Agreed that all would email HJ with ideas.**

NB there will be a pre-meeting before the next TF meeting for a more concentrated consideration of how to proceed.

Item 9

Membership

HJ reported that Sheila Corrall has indicated that she will need to pull out of TF work, at least for a while. She has suggested that another member of Southampton staff, Wendy White, replace her, which will enable ready contact to be maintained. All agreeable, HJ to email WW with date of next meeting.

Item 10

AOB

SCONUL ACHC. Noted that there was a plan for a project with regard to information literacy – to seek more information. **(JoP; HJ)**

IFLA. Decided to follow up approach – **Action HJ** (*N.B. Post the meeting further message received and responded to HJ*)

Leaflet. PG showed example of draft leaflet. Meeting felt it would be useful to have printed copies for conferences etc. **PG** agreed to amend text in light of comments (**Action – All**).

Exchange – JoP has details of Australian librarian seeking an exchange – will forward email to TF members.

JaP noted the omission of reference to the TF work in the **SCONUL 'Annual Review'**. There is a need to review the position of the TF within SCONUL apparatus. (**HJ to talk to SCONUL Secretary**)

Date of next meeting. Week beginning 20th May.

*NB Now confirmed as **Monday 20th May**, in the SCONUL Offices.
NB there will be a **pre-meeting before the next TF meeting for a more concentrated consideration of how to proceed with the TF Web page development – please come for 11.00 if interested in contributing to this.***

HJJ 15/4/02