

## SCONUL WORKING GROUP ON QUALITY ASSURANCE

Minutes of Meeting held on 29 May 2009 at the SCONUL Secretariat

**Present:**

Scott Robertson - University of Chichester (Chair)  
Michael Breaks - Heriot-Watt University (Secretary)  
Simon Birkett (SCHOMS)  
Carole Pickaver (University of Kent)  
Ann Mathie – University of Gloucestershire  
Paul Jeorrett – Glyndwr University

**Apologies:**

Toni Kelly – University of Birmingham (SCHOMS)

**Copies:**

Lindsay Da Silva – University of Chichester

1. **Minutes of the Previous Meeting – 21 October 2008**

The Minutes of the previous meeting were approved as a correct record.

2. **Matters Arising**

Minute 5 (16 May 2008): It was agreed that the Chair will continue to work with the Performance Portal team to add the content of the QA Group's materials.

**Action: Scott Robertson**

Minute 10 (16 May 2008): this project had been discussed with the QAA and they had expressed interest in using the information to support audits of e-learning.

Membership

Helen Fletcher (UCISA) had resigned from the Group and the Chair would discuss the nomination of a replacement with the SCONUL Secretary.

Michael Breaks was resigning from the Group and it was agreed to recommend to the Executive Board the nomination of Gordon Hunt (University of the West of Scotland) to report on Scottish quality issues.

Scott Robertson will be resigning after the next meeting and it was agreed to recommend to the Executive Board the nomination of Carole Pickaver as the next Chair from 2010.

**Action: Scott Robertson**

3. **Annual Report**

The 2008 Annual Report was noted.

4. **Action Plan**

This will be updated with the outcomes of this meeting.

**Action: Scott Robertson**

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### 5. **OFSTED and other validating/accrediting bodies**

The Chair reported that his understanding after consultation is that OFSTED is unlikely to be interested in learning resources in any audit.

### 6. **CILIP**

Paul Jeorrett reported that his institution has developed a foundation degree in library and information studies and that he would report at a later meeting on the accreditation processes adopted by CILIP with a view to holding a joint meeting with CILIP.

**Action: Paul Jeorrett**

### 7. **QAA Developments (Report Attached)**

The Chair drew the meeting's attention to the QAA News (<http://www.qaa.ac.uk/news/default.asp>) as a source of information on QAA developments and new reports. *Learning from ELIR 2003-2007. The emerging impact of information and communication technologies (including virtual learning environments) on quality enhancement* ([http://www.qaa.ac.uk/reviews/ELIR/learningFromElir/Info\\_Commi08.pdf](http://www.qaa.ac.uk/reviews/ELIR/learningFromElir/Info_Commi08.pdf)) is a particularly interesting report.

### 8. **Welsh and Scottish Quality Matters**

It was agreed that Paul Jeorrett and Gordon Hunt would progress the actions from the last meeting of developing an Aide Memoir for both Welsh and Scottish auditors on how they should examine the role of libraries in ELIR.

**Action: Paul Jeorrett**

### 9. **NSS and WGPI**

Any action awaits the appointment of a new Chair of the SCONUL WGPI.

**Action: Scott Robertson**

### 10. **Date of Next Meeting**

The next meeting will be held on 23 October 2009.